

CITY OF KEENE

FISCAL YEAR 2023-2024

BUDGET COVER PAGE

The passage of S.B. No. 656, amended Section 102.007 of the Texas Local Government Code to require that the following information be included as the cover page for a budget document:

This proposed budget will raise more revenue from property taxes than last year's budget by an amount of **\$240,020**, which is a 9.1 % increase in revenue from last year's budget.

This budget is based on a proposed tax rate of \$0.834134, higher than no-new revenue tax rate of \$0.746440, and lower than voter-approval tax rate of \$0.895775.

The record vote of each member of the governing body by name voting on the proposal of the taxes and budget is as follows:

FOR: Council Member Ray Johnson; Council Member Thomas Gutwa; Council Member Rob Foster; Council Member Gwen Beeson; Council Member James Belz

AGAINST:

PRESENT and not voting: Mayor Lisa Parrish

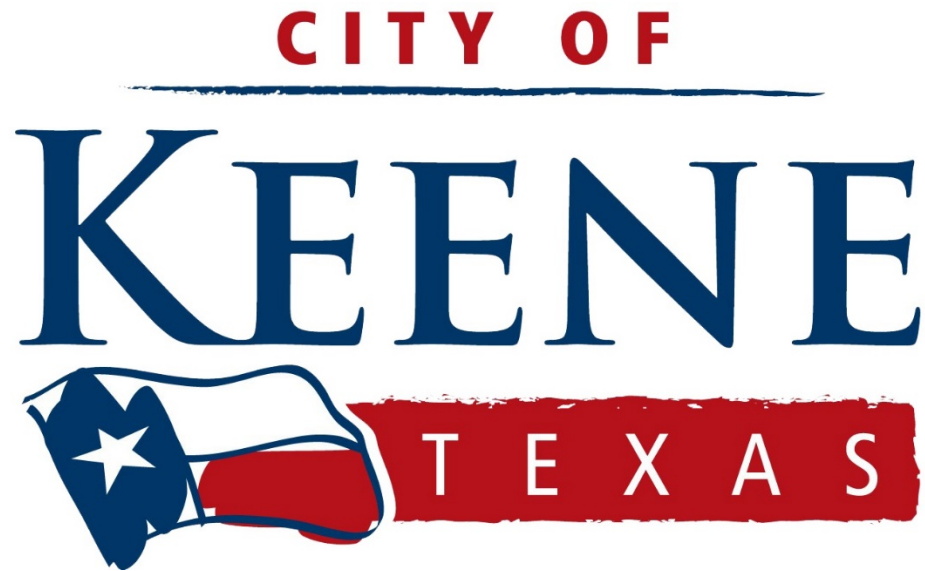
ABSENT: Council Member Owen Larson

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include:

Fiscal Year	2023-2024 Proposed	Current/Adopted 2022-2023
Property Tax Rate	\$ 0.834134	\$ 0.834134
No-New-Revenue Rate	\$ 0.746440	\$ 0.751033
No-New-Revenue M&O Tax	\$ 0.660578	\$ 0.667771
Voter-Approval Tax Rate	\$ 0.879792	\$ 0.938578
Debt Tax Rate	\$ 0.091650	\$ 0.097049

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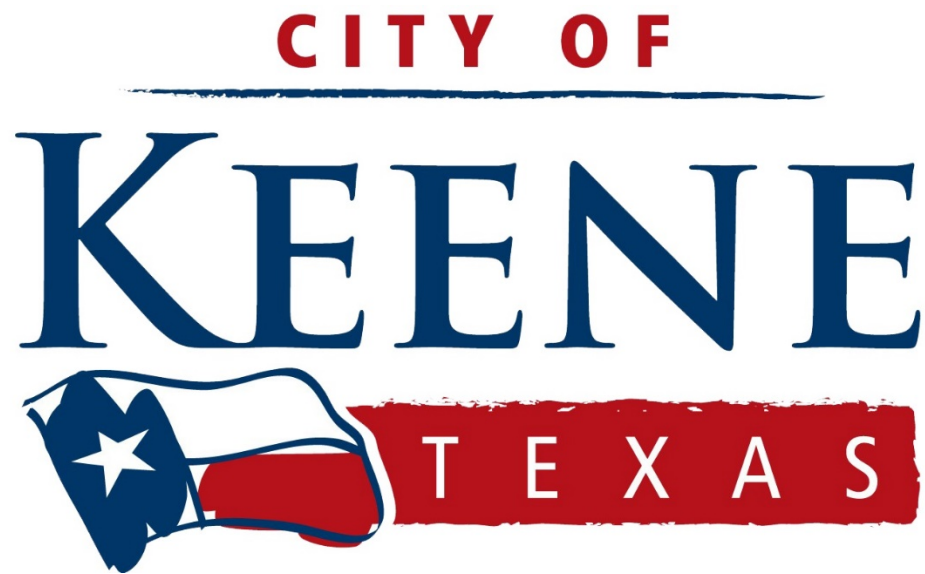
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General Fund Summary

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

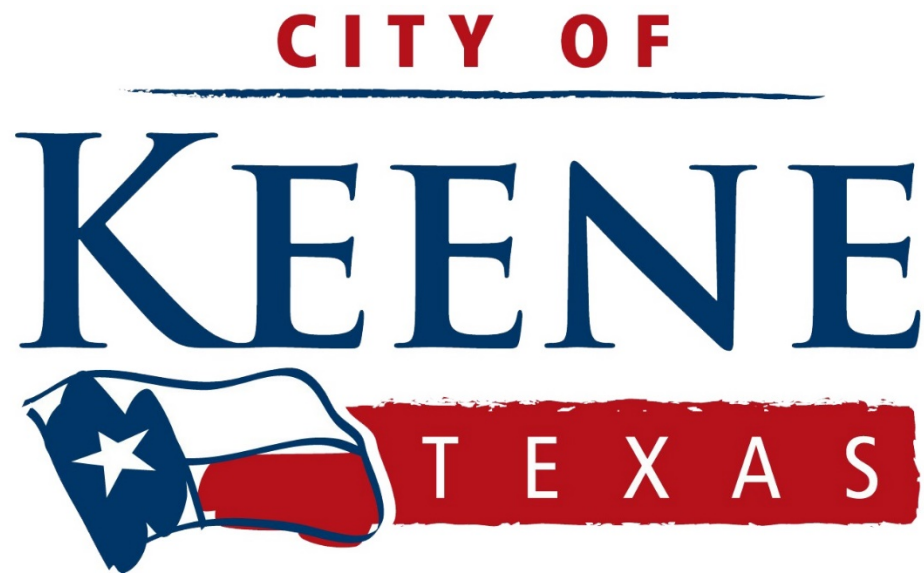
			2023-2024 Tax Rate 0.834134
			PROJECTIONS
	2021-2022 ADOPTED	2022-2023 ADOPTED	2023-2024 PRELIMINARY
<u>REVENUE SUMMARY</u>			
GF Revenues	3,214,143	3,589,600	4,080,120
Administration	359,717	426,600	426,600
Police	24,500	16,000	5,000
Fire & Rescue	612,000	612,500	680,000
Animal Control	1,550	1,500	1,500
Development Services	225,500	235,000	180,000
Municipal Court	215,000	146,000	160,000
Park	45,000	-	-
Community Center	20,000	26,000	26,500
TOTAL REVENUES	4,717,410	5,053,200	5,559,720
<u>EXPENDITURE SUMMARY</u>			
110-Administration (CMO)	299,067	305,730	308,850
111-City Secretary	126,660	118,240	143,120
112-Finance Department	279,323	286,900	260,520
113-Human Resources	99,600	104,770	78,850
115-Police Department	1,204,015	1,359,190	1,655,200
120-Fire and Rescue	1,406,425	1,652,630	1,914,770
122-Fire Emergency Management	5,710	10,610	11,360
124-Code Enforcement	37,100	41,400	53,520
125-Animal Control	45,915	42,750	56,670
130-Development Services	204,115	176,715	180,570
135-Municipal Court	111,125	108,520	91,900
140-Streets Department	225,300	265,440	287,430
160-Community Center	20,310	26,550	32,380
999-Nondepartmental	363,495	401,450	265,831
000-Capital Outlays > \$5,000	-	50,300	-
TOTAL EXPENDITURES	4,579,415	5,034,195	5,340,970
REVENUES OVER (UNDER) EXPENDITURES	137,995	19,005	218,750



City Manager's Office

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

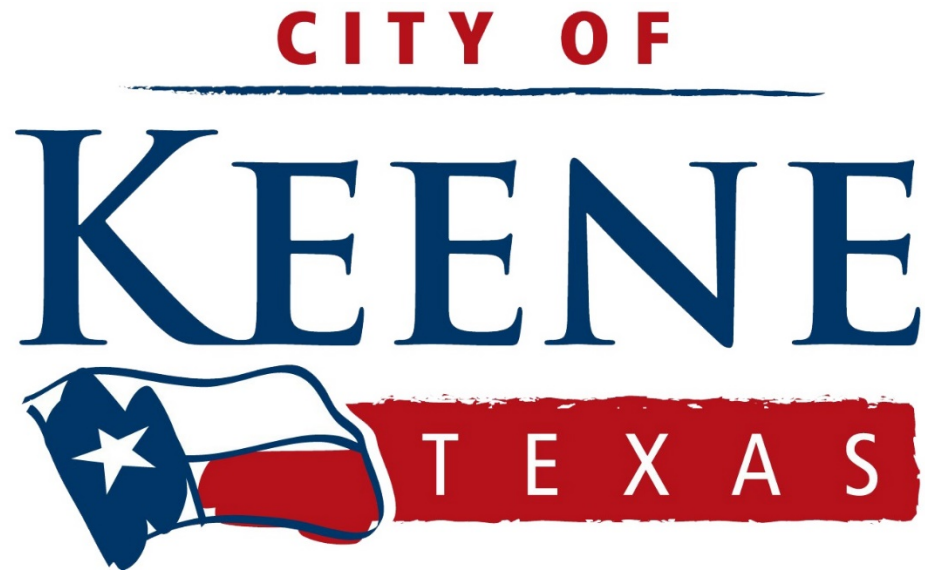
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
110-ADMINISTRATION (CMO)						
<u>Personnel Costs</u>						
100-5-110-6010	Wages & Salaries	166,949	79,008	172,780	70,826	181,830
100-5-110-6015	Overtime Wages	1,928	184	2,020	651	1,930
100-5-110-6017	Auto Allowance	4,800	2,326	4,800	2,308	4,800
100-5-110-6027	Longevity	-	-	100	150	-
100-5-110-6035	Payroll Taxes	13,286	6,663	13,750	5,519	14,420
100-5-110-6040	Workers Compensation	2,963	-	5,030	81	5,300
100-5-110-6045	Health Insurance	28,989	11,175	22,820	9,920	14,720
100-5-110-6050	Life Insurance	284	-	-	62	-
100-5-110-6055	Retirement	18,617	11,028	21,900	9,013	23,590
100-5-110-6060	Long-Term Disability	655	-	700	202	260
Total Personnel Costs		238,472	110,384	243,900	98,732	246,850
<u>Travel & Training</u>						
100-5-110-6201	Training/Travel	3,580	752	5,360	762	5,500
100-5-110-6205	Dues & Subscriptions	2,015	1,482	1,470	390	1,500
Total Travel & Training		5,595	2,234	6,830	1,152	7,000
<u>Contracted Services</u>						
100-5-110-6805	Legal Services	55,000	24,507	55,000	14,219	55,000
100-5-110-6860	Other Prof Services	-	-	-	-	-
Total Contracted Services		55,000	24,507	55,000	14,219	55,000
110-Total Administration (CMO)		299,067	137,125	305,730	114,103	308,850



City Secretary's Office

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

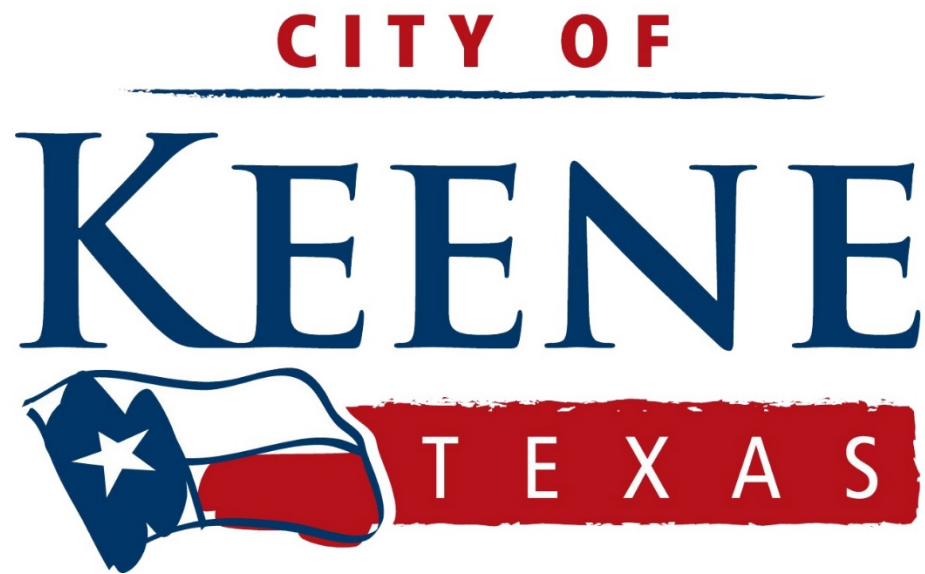
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
111-CITY SECRETARY						
<u>Personnel Costs</u>						
100-5-111-6010	Wages & Salaries	52,911	22,682	45,910	11,508	63,300
100-5-111-6027	Longevity	85	145	-	-	-
100-5-115-6028	Certification Pay	-	-	5,000	-	6,000
100-5-111-6035	Payroll Taxes	4,054	1,718	3,900	599	5,300
100-5-111-6040	Workers Compensation	1,286	-	1,340	-	1,840
100-5-111-6045	Health Insurance	13,546	5,160	9,980	2,494	11,470
100-5-111-6050	Life Insurance	166	44	-	16	-
100-5-111-6055	Retirement	6,509	2,941	6,200	1,037	8,670
100-5-111-6060	Long-Term Disability	180	45	190	21	260
Total Personnel Costs		78,738	32,735	72,520	15,675	96,840
<u>Travel & Training</u>						
100-5-111-6201	Training/Travel	2,195	940	2,200	45	4,920
100-5-111-6205	Dues & Subscriptions	155	155	200	50	200
100-5-111-6210	Professional Licenses	100	-	100	-	100
Total Travel & Training		2,450	1,095	2,500	95	5,220
<u>Supplies</u>						
100-5-111-6667	Office Supplies	500	-	500	14	500
Total Supplies		500	-	500	14	500
<u>Contracted Services</u>						
100-5-111-6860	Other Professional Services	6,000	2,738	6,000	962	6,000
Total Contracted Services		6,000	2,738	6,000	962	6,000
<u>Departmental</u>						
100-5-111-6915	Legal Publications	5,200	3,348	5,240	2,803	5,240
100-5-111-6920	Election Expenses	12,272	5,818	21,500	14,186	21,500
100-5-111-6940	Mayor & Council	18,800	810	7,280	1,335	5,120
100-5-111-6941	Mayor and Council - Payments	2,700	1,240	2,700	1,073	2,700
Total Departmental		38,972	11,216	36,720	19,397	34,560
111-Total City Secretary		126,660	47,784	118,240	36,143	143,120



Finance Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

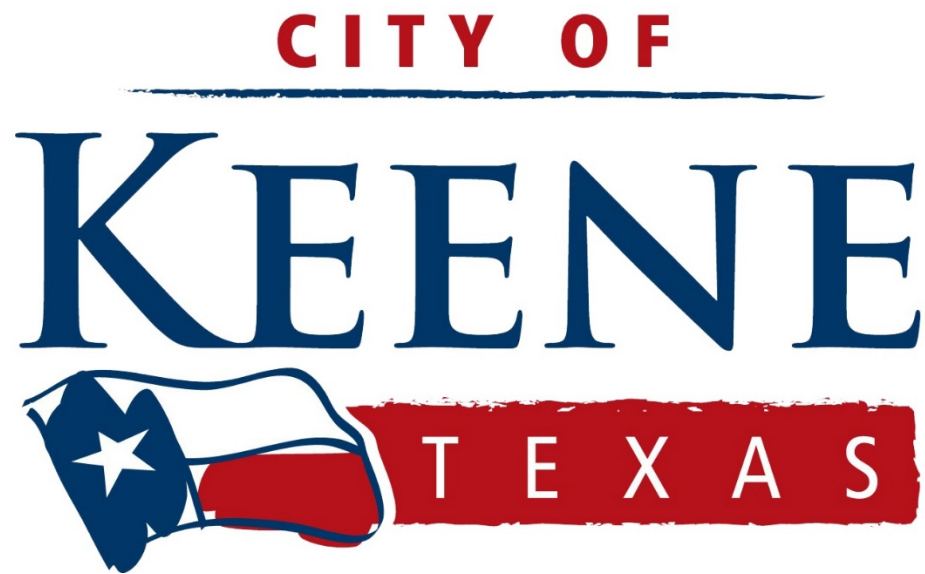
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
112-FINANCE DEPARTMENT						
<u>Personnel Costs</u>						
100-5-112-6010	Wages & Salaries	134,176	58,616	128,950	61,034	113,910
100-5-112-6015	Overtime Wages	650	-	1,080	66	1,040
100-5-112-6016	Cell Phone Allowance	420	-	400	-	-
100-5-112-6027	Longevity	90	110	280	215	150
100-5-112-6035	Payroll Taxes	10,353	4,569	10,000	4,631	8,800
100-5-112-6040	Workers Compensation	3,506	-	3,800	-	3,350
100-5-112-6045	Health Insurance	15,455	5,726	12,000	9,983	16,760
100-5-112-6050	Life Insurance	310	79	-	96	-
100-5-112-6055	Retirement	16,571	7,651	15,940	7,492	14,400
100-5-112-6060	Long-Term Disability	491	193	350	195	310
Total Personnel Costs		182,023	76,944	172,800	83,712	158,720
<u>Travel & Training</u>						
100-5-112-6201	Training/Travel	7,500	3,802	8,900	1,406	7,500
100-5-112-6205	Dues & Subscriptions	500	405	700	-	-
Total Travel & Training		8,000	4,207	9,600	1,406	7,500
<u>Supplies</u>						
100-5-112-6605	Operating Supplies	1,000	97	1,000	234	800
Total Supplies		1,000	97	1,000	234	800
<u>Communication & Technology</u>						
100-5-112-6700	Small Computer Equipment	2,500	2,730	-	-	-
100-5-112-6716	Annual Software Licenses	2,000	-	-	-	-
Total Communication & Technology		4,500	2,730	-	-	-
<u>Contracted Services</u>						
100-5-112-6811	Tax Assessor/Collector	8,800	-	7,500	-	8,500
100-5-112-6812	County Appraisal District	30,000	15,364	31,000	17,186	35,000
100-5-112-6820	Accounting & Audit Fees	45,000	25,000	65,000	3,000	50,000
Total Contracted Services		83,800	40,364	103,500	20,186	93,500
112-Total Finance Department		279,323	124,342	286,900	105,538	260,520



Human Resources Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

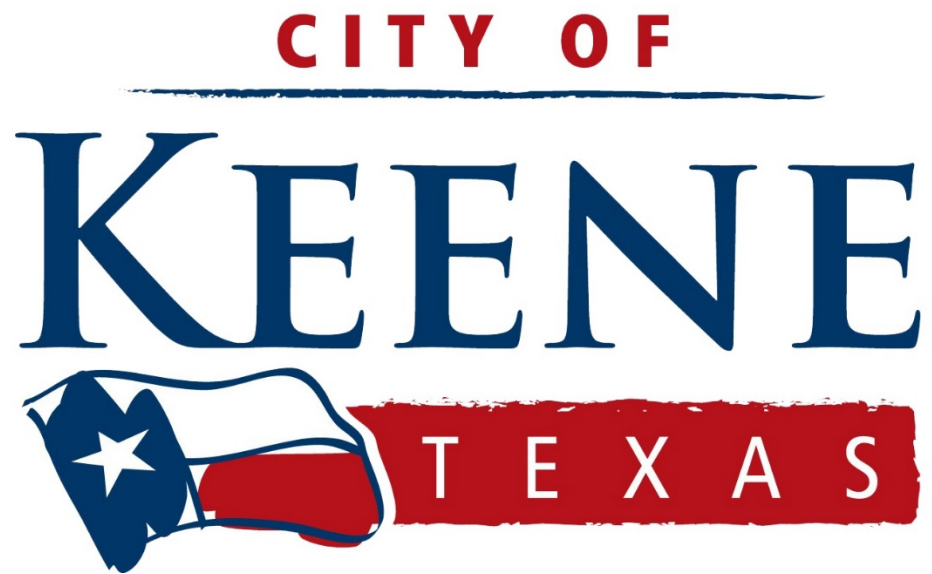
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EXPENDITURES						
113-HUMAN RESOURCES DEPARTMENT						
<u>Personnel Costs</u>						
100-5-113-6010	Wages & Salaries	55,162	28,507	57,750	30,949	44,900
100-5-113-6027	Longevity	60	105	170	165	190
100-5-113-6035	Payroll Taxes	4,226	2,147	4,430	2,502	3,450
100-5-113-6040	Workers Compensation	1,546	-	1,630	-	1,270
100-5-113-6045	Health Insurance	8,559	4,294	10,000	4,731	8,050
100-5-113-6050	Life Insurance	190	59	-	48	-
100-5-113-6055	Retirement	6,783	3,666	7,060	4,158	5,640
100-5-113-6060	Long-Term Disability	216	88	230	93	130
Total Personnel Costs		76,743	38,866	81,270	42,646	63,630
<u>Travel & Training</u>						
100-5-113-6201	Training/Travel	4,000	969	4,000	1,499	2,680
100-5-113-6203	Employee Relations	6,775	2,412	8,150	4,882	5,830
100-5-113-6205	Dues & Subscriptions	2,905	255	950	375	620
Total Travel & Training		13,680	3,636	13,100	6,756	9,130
<u>Supplies</u>						
100-5-113-6667	Office Supplies	875	277	875	-	590
Total Supplies		875	277	875	-	590
<u>Communication & Technology</u>						
100-5-113-6700	Small Computer Equipment	-	-	-	-	-
Total Communication & Technology		-	-	-	-	-
<u>Departmental</u>						
100-5-113-6900	Recruitment	1,372	670	2,575	975	1,320
100-5-113-6904	Pre-Employment Testing	2,530	900	2,550	980	1,700
100-5-113-6906	Employee Workshops	4,400	-	4,400	-	2,480
Total Departmental		8,302	1,570	9,525	1,955	5,500
113-Total Human Resources Department		99,600	44,349	104,770	51,357	78,850



Police Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

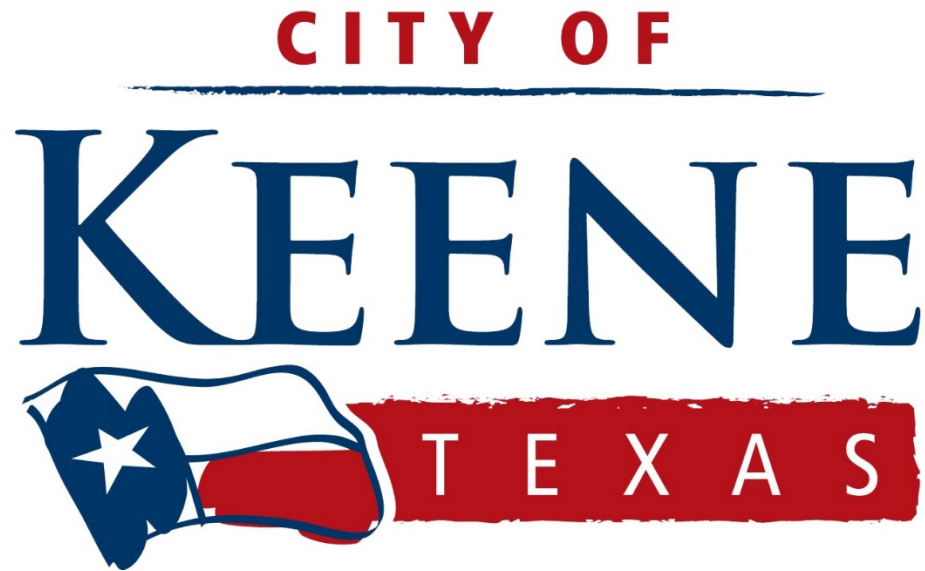
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EXPENDITURES						
115-POLICE DEPARTMENT						
<u>Personnel Costs</u>						
100-5-115-6010	Wages & Salaries	678,702	319,745	789,010	326,636	1,025,780
100-5-115-6015	Overtime Wages	9,756	8,658	27,950	17,367	38,450
100-5-115-6027	Longevity	670	788	660	1,180	950
100-5-115-6028	Certification Pay	6,000	-	6,300	-	6,600
100-5-115-6035	Payroll Taxes	53,177	24,572	63,030	25,877	81,990
100-5-115-6040	Workers Compensation	19,013	-	22,990	-	29,890
100-5-115-6045	Health Insurance	200,699	82,457	181,710	79,845	154,420
100-5-115-6050	Life Insurance	2,175	381	-	541	-
100-5-115-6055	Retirement	85,379	42,533	100,430	42,348	134,080
100-5-115-6060	Long-Term Disability	2,665	651	2,740	936	2,890
Total Personnel Costs		1,058,235	479,785	1,194,820	494,730	1,475,050
<u>Facilities M&R</u>						
100-5-115-6105	Maintenance & Repairs	3,200	1,910	3,400	1,190	3,400
100-5-115-6115	Janitorial Supplies	-	-	-	-	-
100-5-115-6170	Utilities	5,400	170	1,200	135	1,200
Total Facilities M&R		8,600	2,080	4,600	1,325	4,600
<u>Training & Travel</u>						
100-5-115-6201	Training/Travel	4,645	2,943	4,700	1,069	4,700
100-5-115-6203	Employee Relations	-	-	2,000	-	-
100-5-115-6205	Dues & Subscriptions	11,793	11,143	11,950	11,488	12,260
Total Training & Travel		16,438	14,086	18,650	12,557	16,960
<u>Vehicles</u>						
100-5-115-6305	Gasoline & Oil	20,000	12,314	32,080	8,926	32,080
100-5-115-6320	Vehicle Maintenance & Repair	11,700	5,650	6,800	8,440	14,000
Total Vehicles		31,700	17,964	38,880	17,366	46,080
<u>Equipment</u>						
100-5-115-6445	Radio R&M Agreement	6,754	6,766	6,760	13	6,750
Total Equipment		6,754	6,766	6,760	13	6,750
<u>Supplies</u>						
100-5-115-6604	Uniforms	3,600	1,704	4,200	1,152	4,200
100-5-115-6605	Operating Supplies	1,400	2,713	3,800	1,938	3,800
100-5-115-6606	Department Issued Equipment	6,424	4,152	6,650	1,967	5,550
100-5-115-6608	Postage	700	115	700	97	700
Total Supplies		12,124	8,684	15,350	5,154	14,250
<u>Communication & Technology</u>						
100-5-115-6700	Small Computer Equipment	2,805	2,559	2,270	2,928	1,140
100-5-115-6716	Annual Software Licenses	10,234	9,698	10,235	10,369	11,540
100-5-115-6720	Telephones & Internet	-	2,169	-	-	-
100-5-115-6730	Cell Phones	545	402	1,100	402	1,020
100-5-115-6735	Communications	465	-	620	-	2,770
Total Communication & Technology		14,049	14,828	14,225	13,699	16,470
<u>Contracted Services</u>						
100-5-115-6860	Other Professional Services	-	-	-	12,643	-
100-5-115-6881	County Dispatch Services	48,500	47,746	60,625	-	69,800
Total Contracted Services		48,500	47,746	60,625	12,643	69,800
<u>Departmental</u>						
100-5-115-6902	Training Supplies	4,515	1,892	3,040	396	3,800
100-5-115-6904	Pre-Employment Testing	-	-	-	10	-
100-5-115-6935	Impound Fees	500	-	500	-	500
100-5-115-6960	Pre-Employment Testing	2,600	2,883	1,740	300	940
Total Departmental		7,615	4,775	5,280	706	5,240
115-Total Police Department		1,204,015	596,714	1,359,190	558,190	1,655,200



Fire Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

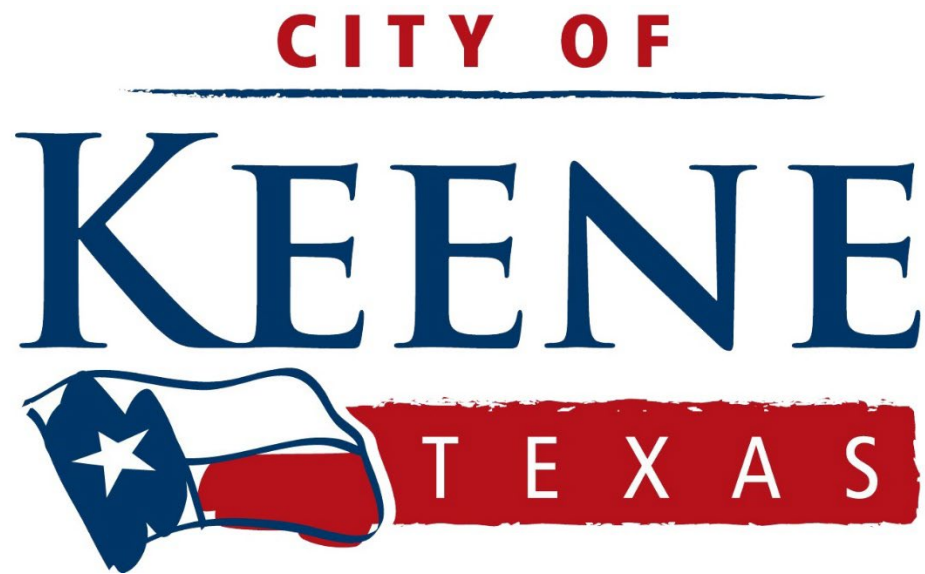
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EXPENDITURES						
120-FIRE & RESCUE DEPARTMENT						
<u>Personnel Costs</u>						
100-5-120-6010	Wages & Salaries	750,040	358,959	833,250	330,475	1,033,670
100-5-120-6015	Overtime Wages	59,364	64,304	73,530	72,938	91,360
100-5-120-6017	Auto Allowance	3,000	1,500	3,000	-	3,000
100-5-120-6027	Longevity	2,745	960	3,330	950	3,330
100-5-120-6029	Certification Pay	1,800	-	1,200	-	1,200
100-5-120-6035	Payroll Taxes	62,497	31,916	69,950	29,428	86,640
100-5-120-6040	Workers Compensation	21,518	-	25,100	-	31,130
100-5-120-6045	Health Insurance	158,715	80,472	192,000	79,844	183,290
100-5-120-6050	Life Insurance	2,519	660	-	557	-
100-5-120-6055	Retirement	99,973	54,353	111,460	49,292	141,690
100-5-120-6060	Long-Term Disability	2,843	1,090	3,110	918	3,350
100-5-120-6080	ESD Volunteer Staffing	7,500	1,442	7,500	2,512	7,500
Total Personnel Costs		1,172,515	595,655	1,323,430	566,914	1,586,160
<u>Facilities M&R</u>						
100-5-120-6105	Maintenance & Repairs	12,059	5,505	16,760	1,193	10,160
100-5-120-6115	Janitorial Supplies	1,956	574	2,130	175	2,450
100-5-120-6170	Utilities	13,020	4,841	12,900	4,578	13,080
Total Facilities M&R		27,035	10,920	31,790	5,946	25,690
<u>Training & Travel</u>						
100-5-120-6201	Training/Travel	25,964	10,807	30,310	7,704	31,540
100-5-120-6205	Dues & Subscriptions	-	-	-	1,125	-
100-5-120-6210	Professional Licenses	3,801	1,687	4,200	1,622	4,200
Total Training & Travel		29,765	12,494	34,510	10,451	35,740
<u>Vehicles</u>						
100-5-120-6305	Gasoline & Oil	4,722	3,501	8,800	1,295	8,800
100-5-120-6310	Diesel & Oil	11,232	13,688	31,050	6,233	31,050
100-5-120-6349	Vehicle M&R - Ambulances	12,408	1,497	13,800	12,894	12,300
100-5-120-6350	Vehicle M&R - Fire & Other App	36,075	17,948	55,900	31,133	60,000
Total Vehicles		64,437	36,634	109,550	51,555	112,150
<u>Equipment</u>						
100-5-120-6405	Small Equipment (<\$5,000)	4,913	22	3,500	468	2,200
100-5-120-6420	Equipment Maint & Repair	1,577	73	2,570	65	2,620
100-5-120-6445	Radios-Maint & Repair	1,180	-	6,600	-	11,850
100-5-120-6502	Air Packs-Maint & Repair	3,536	1,964	8,700	2,419	8,450
100-5-120-6503	Fire Extinguishers	1,000	-	720	-	250
100-5-120-6504	Fire Hoses & Nozzles	5,310	1,857	7,650	-	8,130
100-5-120-6505	Fire Truck Equipment	6,901	-	4,250	-	5,100
100-5-120-6506	Fire Equip/Maint & Repair	25,452	3,131	33,690	(203)	25,930
Total Equipment		49,869	7,047	67,680	2,749	64,530
<u>Supplies</u>						
100-5-120-6604	Uniforms	8,014	2,565	8,750	3,158	9,540
100-5-120-6605	Operating Supplies	2,052	642	2,340	2,029	2,710
100-5-120-6630	Traffic Control Supplies	940	-	690	26	780
100-5-120-6660	Safety Supplies	2,415	652	2,920	62	4,010
100-5-120-6670	Medical Supplies	23,060	15,987	41,910	11,103	45,400
100-5-120-6680	Emp Safety & Well Being	300	-	1,500	-	1,500
100-5-120-6685	Bio-Hazard Waste	460	-	1,100	-	1,100
100-5-120-6690	Physio Control	7,418	-	10,850	-	10,850
Total Supplies		44,659	19,846	70,060	16,378	75,890
<u>Communication & Technology</u>						
100-5-120-6700	Small Computer Equipment	4,000	-	4,000	-	4,000
100-5-120-6716	Annual Software Licenses	32	-	-	-	-
100-5-120-6720	Telephones & Internet	3,000	2,757	-	-	-
100-5-120-6730	Cell Phones	1,980	804	2,000	804	-
Total Communication & Technology		9,012	3,561	6,000	804	4,000
<u>Departmental</u>						
100-5-120-6902	Training Supplies	600	-	600	87	600
100-5-120-6904	Pre-Employment Testing	956	250	1,430	500	1,680
100-5-120-6985	Fire Marshall	7,575	448	7,580	-	8,330
Total Departmental		9,131	698	9,610	587	10,610
120-Total Fire & Rescue Department		1,406,425	686,855	1,652,630	655,384	1,914,770



Emergency Management Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

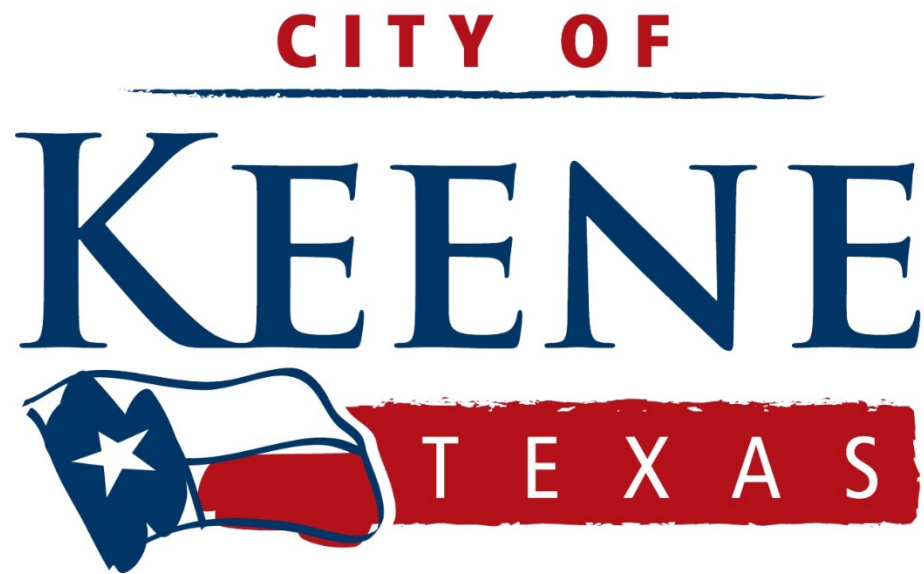
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
122-EMERGENCY MANAGEMENT DEPARTMENT						
Facilities M&R						
100-5-122-6105	Facilities Maint & Repairs	-	-	5,450	30	5,450
Total Facilities M&R		-	-	5,450	30	5,450
Training & Travel						
100-5-122-6201	Training/Travel	1,200	300	1,500	-	1,750
100-5-122-6205	Dues & Subscriptions	4,510	5,076	3,660	2,000	4,160
Total Training & Travel		5,710	5,376	10,610	2,030	11,360
122-Total Emergency Management		5,710	5,376	10,610	2,030	11,360



Code Enforcement Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

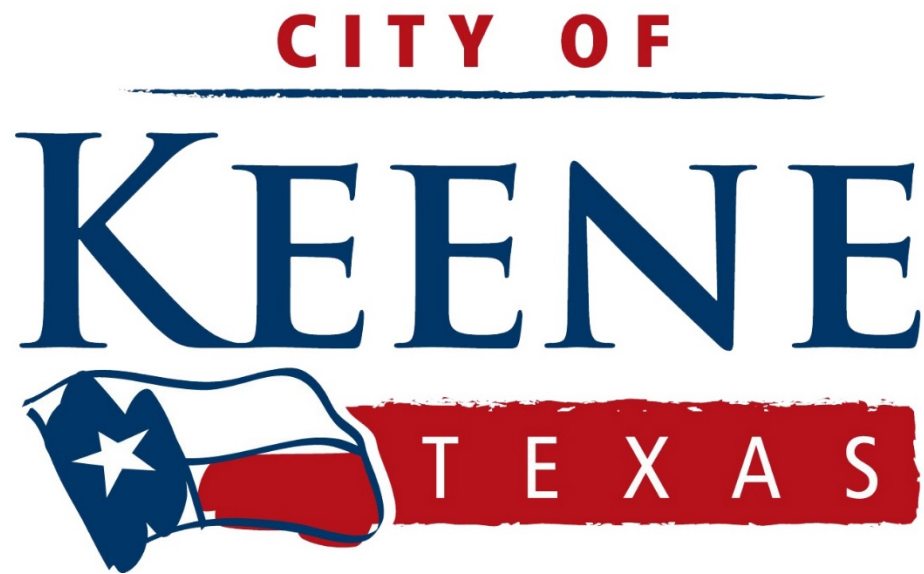
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
124-CODE ENFORCEMENT DEPARTMENT						
Personnel Costs						
100-124-6010	Wages & Salaries	17,503	8,324	19,280	9,470	24,400
100-124-6015	Overtime Wages	2,020	297	1,110	587	1,190
100-124-6027	Longevity	30	-	120	88	120
100-124-6028	Certification Pay	-	-	300	-	300
100-124-6035	Payroll Taxes	1,495	547	800	369	1,990
100-124-6040	Workers Compensation	490	-	300	-	380
100-124-6045	Health Insurance	4,298	1,968	10,890	5,928	14,290
100-124-6050	Life Insurance	95	27	-	31	-
100-124-6055	Retirement	2,402	1,067	1,270	1,254	3,260
100-124-6060	Long-Term Disability	69	27	80	31	150
Total Personnel Costs		28,401	12,257	34,150	18,028	46,080
Travel & Training						
100-124-6201	Training/Travel	1,530	500	1,550	160	1,530
100-124-6205	Dues & Subscriptions	806	-	200	-	210
Total Travel & Training		2,336	500	1,750	160	1,740
Vehicles						
100-124-6305	Gasoline & Oil	720	118	700	-	720
100-124-6320	Vehicle Maintenance & Repair	383	38	800	46	830
Total Vehicles		1,103	156	1,500	46	1,550
Supplies						
100-124-6604	Uniforms	605	124	150	-	300
100-124-6605	Operating Supplies	600	-	-	250	-
100-124-6660	Safety Supplies	305	-	100	-	100
Total Supplies		1,510	124	250	250	400
Contracted Services						
100-124-6895	Demolition/Cleanup	3,000	-	3,000	-	3,000
Total Contracted Services		3,000	-	3,000	-	3,000
Departmental						
100-124-6930	Recording Fees	750	-	750	-	-
Total Departmental		750	-	750	-	750
124-Total Code Enforcement Department		37,100	13,037	41,400	18,484	53,520



Animal Control Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

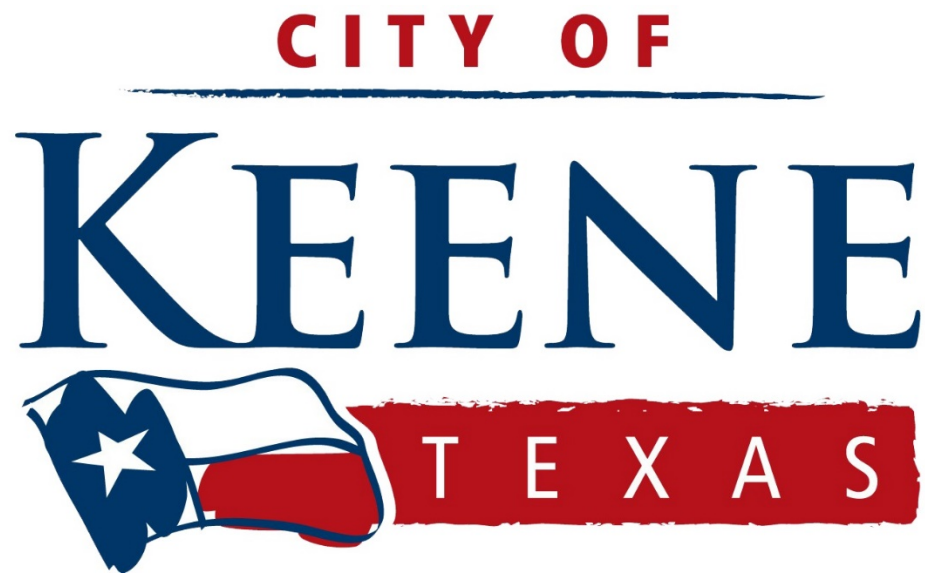
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
125-ANIMAL CONTROL DEPARTMENT						
Personnel Costs						
100-5-125-6010	Wages & Salaries	18,118	8,924	19,280	9,759	24,400
100-5-125-6015	Overtime Wages	523	233	1,110	587	1,190
100-5-125-6027	Longevity	120	-	120	88	120
100-5-125-6028	Certification Pay	300	-	300	-	300
100-5-125-6035	Payroll Taxes	1,458	605	800	639	1,990
100-5-125-6040	Workers Compensation	534	-	300	-	380
100-5-125-6045	Health Insurance	10,710	5,346	10,890	5,928	14,290
100-5-125-6050	Life Insurance	83	30	-	31	-
100-5-125-6055	Retirement	2,341	1,197	1,270	1,254	3,260
100-5-125-6060	Long-Term Disability	71	31	80	31	150
Total Personnel Costs		34,258	16,366	34,150	18,317	46,080
Facilities M&R						
100-5-125-6105	Maintenance & Repairs	3,150	942	2,500	494	2,500
100-5-125-6115	Janitorial Supplies	150	91	150	-	150
100-5-125-6170	Utilities	3,000	926	1,200	1,926	3,000
Total Facilities M&R		6,300	1,959	3,850	2,420	5,650
Travel & Training						
100-5-125-6201	Training/Travel	250	300	250	150	250
Total Travel & Training		250	300	250	150	250
Vehicles						
100-5-125-6305	Gasoline & Oil	1,000	204	900	58	880
100-5-125-6320	Vehicle Maintenance & Repair	1,000	57	1,000	-	1,000
Total Vehicles		2,000	261	1,900	58	1,880
Supplies						
100-5-125-6604	Uniforms	900	368	300	-	300
100-5-125-6605	Operating Supplies	850	353	900	530	1,150
100-5-125-6670	Medical Supplies	700	146	700	160	700
Total Supplies		2,450	867	1,900	690	2,150
Communication & Technology						
100-5-125-6730	Cell Phone	500	201	500	201	500
100-5-125-6735	Communications	155	-	200	-	160
Total Communication & Technology		655	201	700	201	660
125-Total Animal Control Department		45,915	19,954	42,750	21,836	56,670



Development Services Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

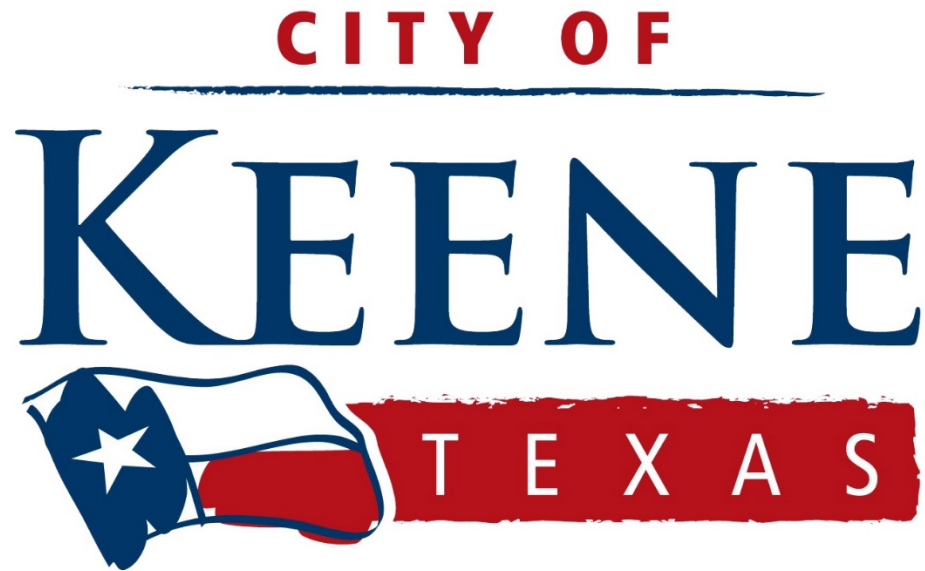
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
130-DEVELOPMENT SERVICES DEPARTMENT						
Personnel Costs						
100-5-130-6010	Wages & Salaries	59,592	23,167	49,940	16,665	54,550
100-5-130-6015	Overtime Wages	3,686	580	1,060	156	1,090
100-5-130-6027	Longevity	75	195	-	-	400
100-5-130-6028	Certification Pay	-	-	-	-	-
100-5-130-6035	Payroll Taxes	4,846	1,910	3,900	1,192	4,290
100-5-130-6040	Workers Compensation	1,669	-	870	-	1,000
100-5-130-6045	Health Insurance	15,369	3,400	9,720	1,916	9,560
100-5-130-6050	Life Insurance	249	47	-	8	-
100-5-130-6055	Retirement	7,781	3,070	6,220	1,499	7,010
100-5-130-6060	Long-Term Disability	234	53	120	17	140
Total Personnel Costs		93,505	32,422	71,830	21,453	78,040
Travel & Training						
100-5-130-6201	Training/Travel	1,850	820	1,575	483	1,580
100-5-130-6203	Employee Relations	-	55	-	-	-
100-5-130-6205	Dues & Subscriptions	415	65	600	210	610
Total Travel & Training		2,265	940	2,175	693	2,190
Vehicles						
100-5-130-6305	Gasoline & Oil	1,400	52	1,500	-	-
100-5-130-6320	Vehicle Maintenance & Repair	-	-	-	-	-
Total Vehicles		1,400	52	1,500	-	-
Supplies						
100-5-130-6604	Uniforms	75	-	-	-	-
100-5-130-6605	Operating Supplies	750	626	960	444	960
Total Supplies		826	626	960	444	960
Communication & Technology						
100-5-130-6700	Small Computer Equipment	350	-	600	-	600
Total Communication & Technology		350	-	600	-	600
Contracted Services						
100-5-130-6860	Other Professional Services	30,000	7,854	30,000	6,638	30,000
100-5-130-6865	City Engineer	14,250	7,139	14,250	2,168	14,250
100-5-130-6888	Copier/Printing	-	-	-	-	-
100-5-130-6890	Third Party Inspections	53,650	28,091	53,650	6,940	53,650
100-5-130-6895	Demolition/Cleanup	5,000	-	-	-	-
100-5-130-6897	Development Code Revisions	1,120	-	-	-	-
Total Contracted Services		104,020	43,084	97,900	15,746	97,900
Departmental						
100-5-130-6915	Legal Publications	-	-	-	-	-
100-5-130-6930	Recording Fees	1,750	149	1,750	-	880
Total Departmental		1,750	149	1,750	-	880
130-Total Development Services Department		204,115	77,273	176,715	38,336	180,570



Municipal Court Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

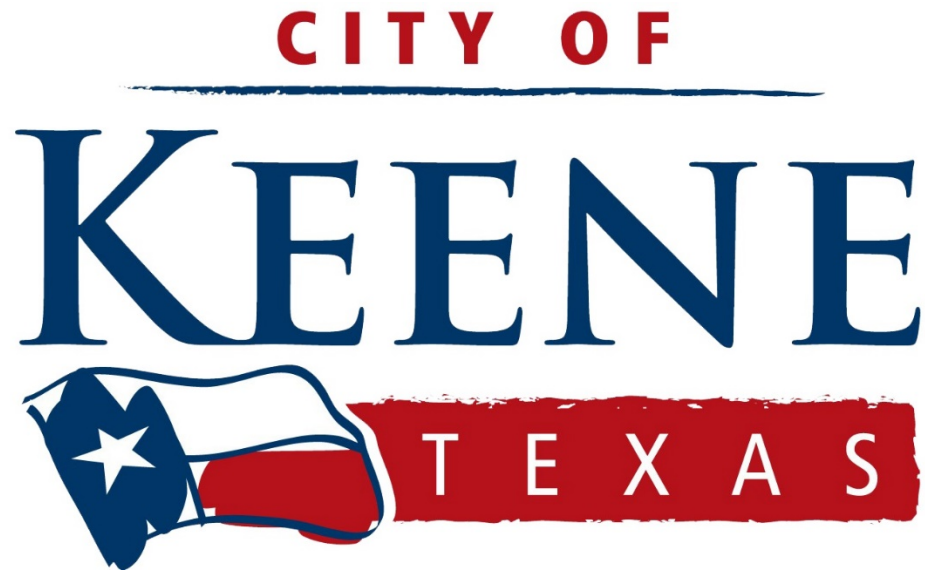
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
135-MUNICIPAL COURT DEPARTMENT						
Personnel Costs						
100-5-135-6010	Wages & Salaries	42,962	21,107	42,410	22,775	31,490
100-5-135-6015	Overtime Wages	3,098	235	3,060	1,196	1,620
100-5-135-6027	Longevity	-	-	-	-	-
100-5-135-6028	Certification Pay	600	-	600	-	600
100-5-135-6035	Payroll Taxes	3,570	1,427	3,520	1,802	2,580
100-5-135-6040	Workers Compensation	1,204	-	1,240	-	920
100-5-135-6045	Health Insurance	8,596	4,280	10,000	4,731	8,050
100-5-135-6050	Life Insurance	190	-	-	48	-
100-5-135-6055	Retirement	5,731	2,739	5,620	2,922	4,220
100-5-135-6060	Long-Term Disability	169	-	170	66	90
Total Personnel Costs		66,120	29,788	66,620	33,540	49,570
Travel & Training						
100-5-135-6201	Training/Travel	2,650	708	2,650	1,164	2,650
100-5-135-6205	Dues & Subscriptions	240	55	240	55	240
Total Travel & Training		2,890	763	2,890	1,219	2,890
Supplies						
100-5-135-6605	Operating Supplies	2,390	30	2,400	1,830	2,390
Total Supplies		2,390	30	2,400	1,830	2,390
Communication & Technology						
100-5-135-6700	Small Computer Equipment	-	-	600	534	-
100-5-135-6715	Annual Software Maintenance	1,334	841	-	841	-
Total Communication & Technology		1,334	841	600	1,375	-
Contracted Services						
100-5-135-6806	Court Prosecutor	6,000	2,239	6,000	2,933	6,000
100-5-135-6825	Court Judge	24,000	10,000	24,000	10,000	24,000
100-5-135-6826	Court Interpreter	750	-	750	-	750
Total Contracted Services		30,750	12,239	30,750	12,933	30,750
Departmental						
100-5-135-6925	Inmate Billings	1,200	699	1,200	-	1,200
100-5-135-6931	Security Fee Expenses	4,740	1,105	3,980	1,868	5,000
100-5-135-6947	Jury Duty Expenses	200	-	80	-	100
100-5-135-6995	Special Event	500	-	-	-	-
100-5-135-6996	Merchant Service Fees	1,000	-	-	-	-
Total Departmental		7,640	1,804	5,260	1,868	6,300
135-Total Municipal Court Department		111,125	45,465	108,520	52,764	91,900



Streets Department

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

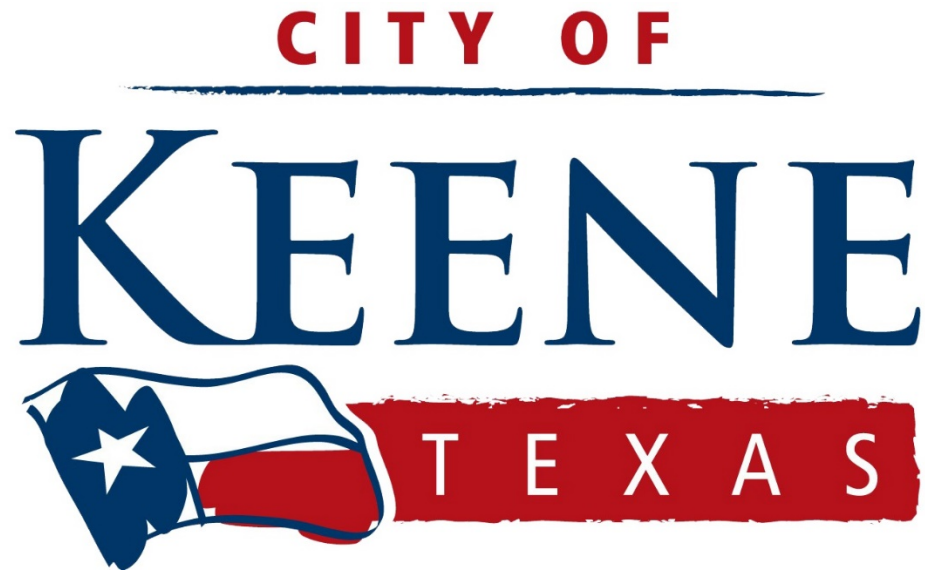
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
140-STREETS DEPARTMENT						
Personnel Costs						
100-5-140-6010	Wages & Salaries	32,885	19,820	37,660	21,872	47,380
100-5-140-6015	Overtime Wages	2,466	3,237	5,430	1,286	2,880
100-5-140-6027	Longevity	60	110	-	-	-
100-5-140-6028	Certification Pay	-	-	900	-	450
100-5-140-6035	Payroll Taxes	2,709	1,847	3,370	1,737	3,880
100-5-140-6040	Workers Compensation	921	-	1,100	-	1,380
100-5-140-6045	Health Insurance	8,596	5,592	21,780	3,612	13,100
100-5-140-6050	Life Insurance	166	59	-	23	-
100-5-140-6055	Retirement	4,349	3,041	5,360	2,823	6,340
100-5-140-6060	Long-Term Disability	129	90	80	32	120
Total Personnel Costs		52,280	33,796	75,680	31,385	75,530
Facilities M&R						
100-5-140-6170	Utilities	4,033	801	2,500	864	-
Total Facilities M&R		4,033	801	2,500	864	-
Training & Travel						
100-5-140-6201	Training/Travel	1,100	-	1,300	-	3,200
Total Training & Travel		1,100	-	1,300	-	3,200
Vehicles						
100-5-140-6305	Gasoline & Oil	4,280	1,297	4,550	616	5,200
100-5-140-6310	Diesel & Oil	11,415	355	14,850	1,932	16,070
100-5-140-6320	Vehicle Maintenance & Repair	6,040	44	6,950	375	4,160
Total Vehicles		21,735	1,696	26,350	2,923	25,430
Equipment						
100-5-140-6410	Shop Equipment	1,000	-	-	-	-
100-5-140-6415	Equipment Rental	4,500	3,920	10,000	-	12,000
100-5-140-6440	Heavy Equipment Maint & Repair	5,000	288	7,000	3,466	8,400
Total Equipment		10,500	4,208	17,000	3,466	20,400
Supplies						
100-5-140-6604	Uniforms	2,900	679	3,000	1,144	3,620
100-5-140-6610	Shop Supplies	1,500	-	-	115	-
100-5-140-6625	Street Signs	3,224	941	4,030	1,574	5,050
100-5-140-6630	Traffic Control Supplies	2,200	238	2,280	637	2,590
Total Supplies		9,824	1,858	9,310	3,470	11,260
Contracted Services						
100-5-140-6860	Engineering Services	10,000	-	10,000	538	10,000
Total Contracted Services		10,000	-	10,000	538	10,000
Departmental						
100-5-140-6926	Street Maintenance & Repairs	81,930	4,744	85,300	23,489	100,810
100-5-140-6927	Permits / License Fees	300	-	4,000	-	-
100-5-140-6938	Street Lights Electricity	33,600	13,703	34,000	14,112	40,800
Total Departmental		115,830	18,447	123,300	37,601	141,610
140-Total Streets Department		225,300	60,806	265,440	80,245	287,430



Community Center

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

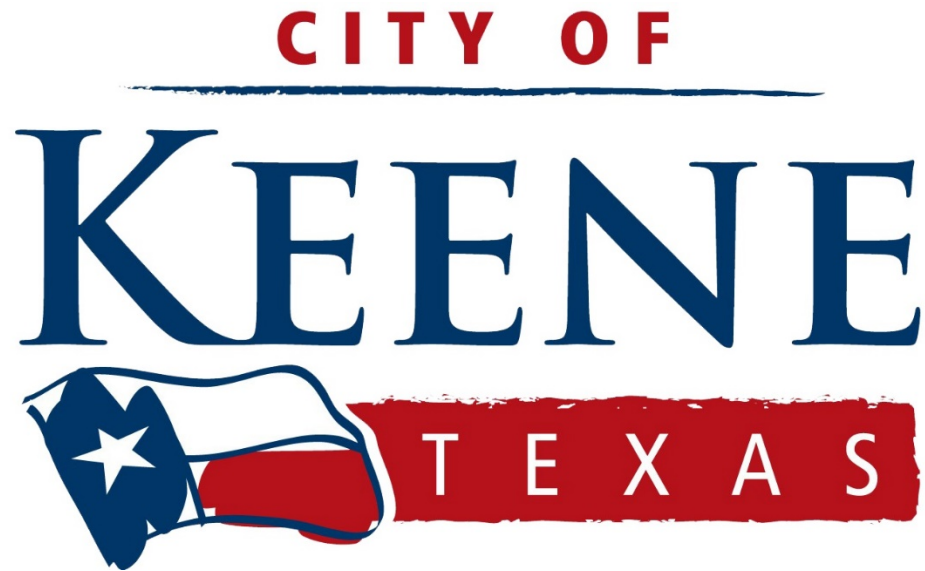
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
160-COMMUNITY CENTER						
Personnel Costs						
100-5-160-6010	Salaries & Wages	13,000	4,133	13,920	1,532	14,340
100-5-160-6015	Overtime	-	-	2,100	-	2,150
100-5-160-6035	Payroll Taxes	996	-	1,230	-	1,260
100-5-160-6040	Workers Compensation	364	-	400	-	420
100-5-160-6055	Retirement	-	-	-	-	2,060
Total Personnel Costs		14,360	4,133	17,650	1,532	20,230
Facilities M&R						
100-5-160-6105	Repairs & Maintenance	3,500	1,505	6,200	924	7,500
100-5-160-6115	Janitorial Supplies	300	155	500	36	500
Total Facilities M&R		3,800	1,660	6,700	960	8,000
Supplies						
100-5-160-6605	Operating Supplies	500	63	500	175	2,500
Total Supplies		500	63	500	175	2,500
Contracted Services						
100-5-160-6880	Janitorial Services	1,650	875	1,700	550	1,650
Total Contracted Services		1,650	875	1,700	550	1,650
160-Total Community Center		20,310	6,731	26,550	3,217	32,380



Non-Departmental

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

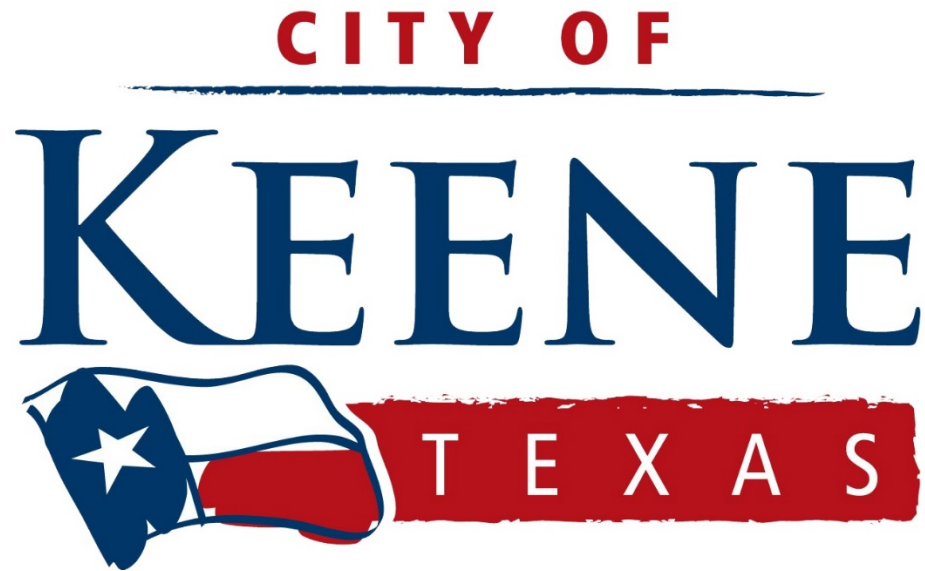
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
999-NONDEPARTMENTAL						
Facilities M&R						
100-5-999-6105	Maintenance & Repairs	18,112	7,511	18,550	9,512	13,170
100-5-999-6115	Janitorial Supplies	2,500	731	2,500	218	1,010
100-5-999-6170	Utilities	30,000	12,175	30,000	15,506	20,100
Total Facilities M&R		50,612	20,417	51,050	25,236	34,280
Travel & Training						
100-5-999-6205	Dues & Subscriptions	10,665	3,687	8,150	919	2,690
Total Travel & Training		10,665	3,687	8,150	919	2,690
Vehicles						
100-5-999-6305	Gasoline & Oil - Tahoe	300	-	350	-	-
100-5-999-6320	Vehicle Maintenance	200	-	200	-	-
Total Vehicles		500	-	550	-	-
Equipment						
100-999-6503	Fire Extinguishers	1,100	-	1,100	-	-
Total Equipment		1,100	-	1,100	-	-
Supplies						
100-5-999-6604	Uniforms	2,000	-	2,000	-	1,340
100-5-999-6608	Postage	5,000	1,898	5,600	1,530	2,350
100-5-999-6667	Office Supplies	6,500	3,084	6,800	1,379	3,220
Total Supplies		13,500	4,982	14,400	2,909	6,910
Communication & Technology						
100-5-999-6700	Small Computer Equipment	21,000	-	3,000	562	1,010
100-5-999-6710	Cletran System	5,000	-	5,000	5,244	4,020
100-5-999-6715	Annual Software Maintenance	40,000	9,910	30,000	18,369	23,450
100-5-999-6716	Annual Software Licenses	37,464	10,540	36,000	19,064	24,120
100-5-999-6720	Office Telephones	8,000	1,972	-	-	1,680
100-5-999-6730	Cell Phones	3,000	1,166	3,000	1,214	2,010
100-5-999-6731	Internet Services	9,500	4,569	15,600	10,563	10,720
Total Communication & Technology		123,964	28,157	100,600	55,016	67,010
Contracted Services						
100-5-999-6860	Other Professional Services	2,495	27,905	21,000	11,256	13,790
100-5-999-6862	Information Technology (IT)	30,000	15,000	30,000	7,500	33,500
100-5-999-6880	Janitorial Services	13,050	6,525	13,000	4,350	7,100
100-5-999-6885	Property Liability Insurance	92,650	54,395	120,000	59,414	83,750
100-5-999-6888	Copier/Printing	17,460	17,424	32,100	14,321	12,110
Total Contracted Services		155,655	121,249	216,100	96,841	150,250
Departmental						
100-5-999-6993	Bank Fees	-	-	-	90	-
100-5-999-6995	Public Programs/Events	4,500	279	4,500	219	1,340
100-5-999-6999	Contingency	3,000	-	5,000	-	3,350
Total Departmental		7,500	279	9,500	309	4,690
999-Total Nondepartmental		363,495	178,771	401,450	181,230	265,830



Type A – Economic Development

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

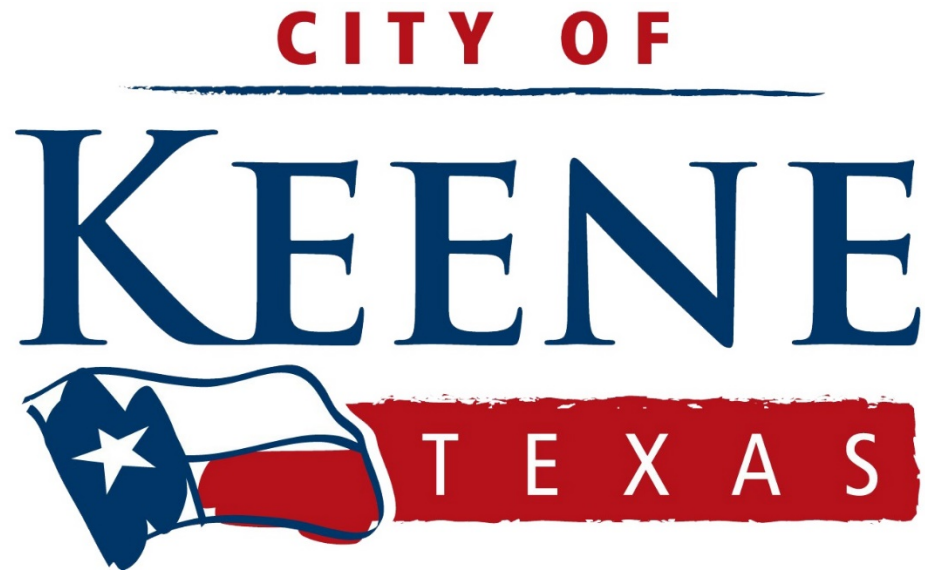
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
300-TYPE A ECONOMIC DEVELOPMENT						
Personnel Costs						
100-5-300-6010	Wages & Salaries	35,968	9,136	37,700	4,323	32,800
100-5-300-6015	Overtime Wages	-	-	-	-	650
100-5-300-6027	Longevity	308	338	400	-	400
100-5-300-6035	Payroll Taxes	2,775	593	2,910	249	3,870
100-5-300-6040	Workers Compensation	1,016	-	300	-	1,050
100-5-300-6045	Health Insurance	4,298	537	3,990	520	15,360
100-5-300-6050	Life Insurance	83	5	-	4	-
100-5-300-6055	Retirement	4,456	975	4,650	398	6,390
100-5-300-6060	Long-Term Disability	141	-	50	12	170
Total Personnel Costs		<u>49,045</u>	<u>11,584</u>	<u>50,000</u>	<u>5,506</u>	<u>60,690</u>
300-Total Type A Economic Development		<u>49,045</u>	<u>11,584</u>	<u>50,000</u>	<u>5,506</u>	<u>60,690</u>



Type B – Economic Development

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

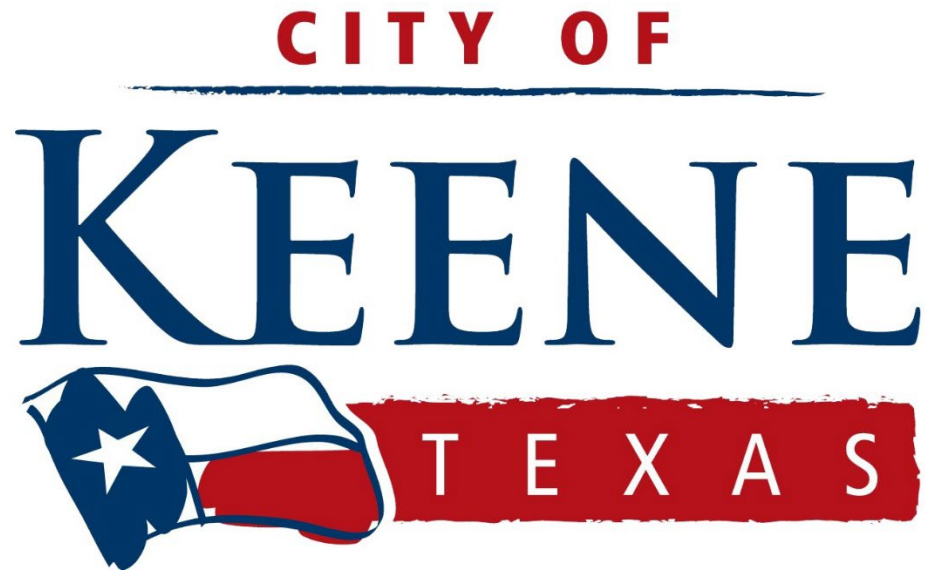
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
400-TYPE B ECONOMIC DEVELOPMENT						
Personnel Costs						
100-5-400-6010	Wages & Salaries	35,968	9,136	37,700	4,323	32,800
100-5-400-6015	Overtime Wages	-	-	-	-	650
100-5-400-6027	Longevity	308	338	400	-	400
100-5-400-6035	Payroll Taxes	2,775	593	2,910	249	3,870
100-5-400-6040	Workers Compensation	1,016	-	300	-	1,050
100-5-400-6045	Health Insurance	4,298	537	3,990	520	15,360
100-5-400-6050	Life Insurance	83	5	-	4	-
100-5-400-6055	Retirement	4,456	975	4,650	398	6,390
100-5-400-6060	Long-Term Disability	141	-	50	12	170
Total Personnel Costs		49,045	11,584	50,000	5,506	60,690
400-Total Type B Economic Development		49,045	11,584	50,000	5,506	60,690



Capital Improvement Plan (CIP)

**CITY OF KEENE
GENERAL FUND PROPOSED BUDGET
FY 2023 - 2024**

ACCT #	ACCOUNT NAME	2020-2021 ADOPTED	2021-2022 ADOPTED	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
115-Police Department						
100-5-115-8501	Vehicle Replacement Plan	20,000	-	-	-	-
100-5-115-8506	Capital Expenditures >\$5k	-	14,900	-	-	-
100-5-115-8515	Patrol Vehicle-Police Dept	-	-	50,300	-	50,300
115-Total Police Department		20,000	14,900	50,300	-	50,300
120-Fire and Rescue Department						
100-5-120-8506	Ambulance and equipment	280,000	-	-	-	-
120-Total Fire and Rescue Department		280,000	-	-	-	-
140-Streets Department						
100-5-140-8520	Capital - Sidewalk Improvements	100,000	230,000	-	151,500	-
140-Total Streets Department		100,000	230,000	230,000	151,500	-
999-Nondepartmental						
100-5-999-8501	Paperless Filing System	-	-	-	-	-
100-5-999-8502	Projector for Council Chambers	-	-	-	-	-
100-5-999-8510	New Financial Software System	52,000	50,000	-	INCODE - Ver 10	-
999-Total Nondepartmental		52,000	50,000	-		-
100-TOTAL CAPITAL OUTLAY > \$5K		452,000	294,900	280,300	151,500	50,300
TOTAL CAPITAL (CIP) - GENERAL FUND		452,000	294,900	280,300	151,500	50,300
200-Water & Sewer Fund						
200-5-205-8502	FY Capital Items	42,000	42,000	-	-	-
	Purchase of PW Truck from W&S Funding Sources					
	Capital - for W&S in 2023-2024	-	-	335,700	-	335,700
200-210-8502	FY Capital Items	-	270,000	-	-	-
	Proceeds from Bonds					
TOTAL CAPITAL (CIP) - WATER & SEWER FUND		-	312,000	335,770	-	335,770



Debt Obligations

2023-2024 DEBT OBLIGATIONS & FUNDINGS

2023-2024 FISCAL YEAR

	Principal	Interest	Total Amts
<i>GO Bonds Series 2021A</i>	130,000	214,650	344,650
<i>GO Bonds Series 2021B</i>	100,000	36,950	136,950
<i>Tax Notes Series 2021</i>	120,000	17,250	137,250
<i>PPFCO Series 2023</i>	-	70,821	70,821
	350,000	339,671	
Total Debt for 2023-24			689,671

Revenue - Funding Sources for 2023-2024 Fiscal Year

	140,000	<i>Estimated 9/30/22 Fund Balance</i>
	338,000	<i>Estimated Revenue - I&S Prop Taxes</i>
(150,000)	216,700	<i>W&S and EDC Contributions Combined</i>
	694,700	Total Revenue Funding Sources

Estimated Debt Svc Fund Balance - 9/30/2024

5,029

DEBT OBLIGATIONS for CITY OF KEENE

2021A BOND SERIES

	Feb-24	Aug-24	for 9/30/2024 TOTALS
<i>Principal</i>	130,000.00	-	130,000.00
<i>Interest</i>	108,300.00	106,350.00	214,650.00
	238,300.00	106,350.00	344,650.00

2021B BOND SERIES

	Feb-24	Aug-24	for 9/30/2024 TOTALS
<i>Principal</i>	100,000.00	-	100,000.00
<i>Interest</i>	19,225.00	17,725.00	36,950.00
	119,225.00	17,725.00	136,950.00

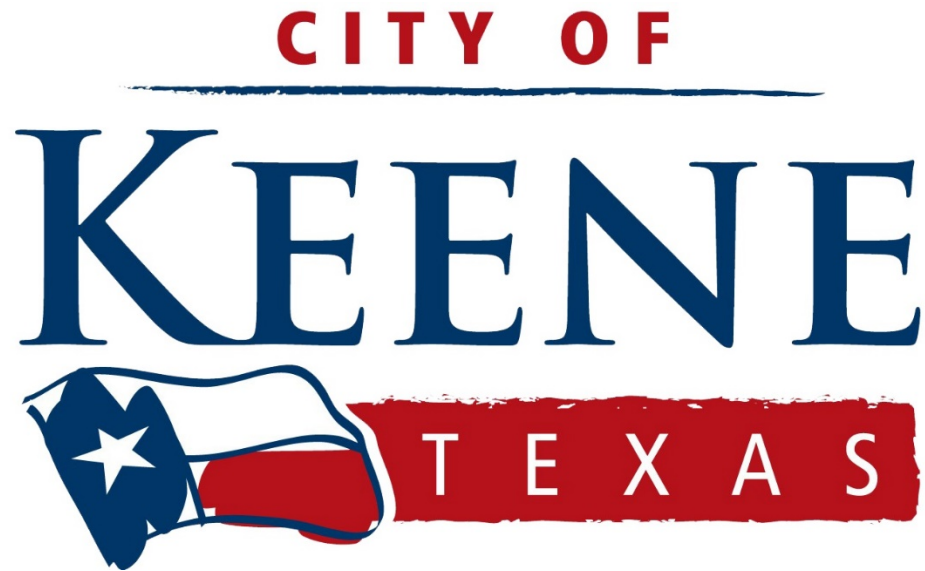
2021 TAX NOTES SERIES

	Feb-24	Aug-24	for 9/30/2024 TOTALS
<i>Principal</i>	120,000.00	-	120,000.00
<i>Interest</i>	9,525.00	7,725.00	17,250.00
	129,525.00	7,725.00	137,250.00

2023 PPFCO TAX OBLIGATION SERIES

	Feb-24	Aug-24	for 9/30/2024 TOTALS
<i>Principal</i>	-	-	-
<i>Interest</i>	-	70,821.00	70,821.00
	-	70,821.00	70,821.00

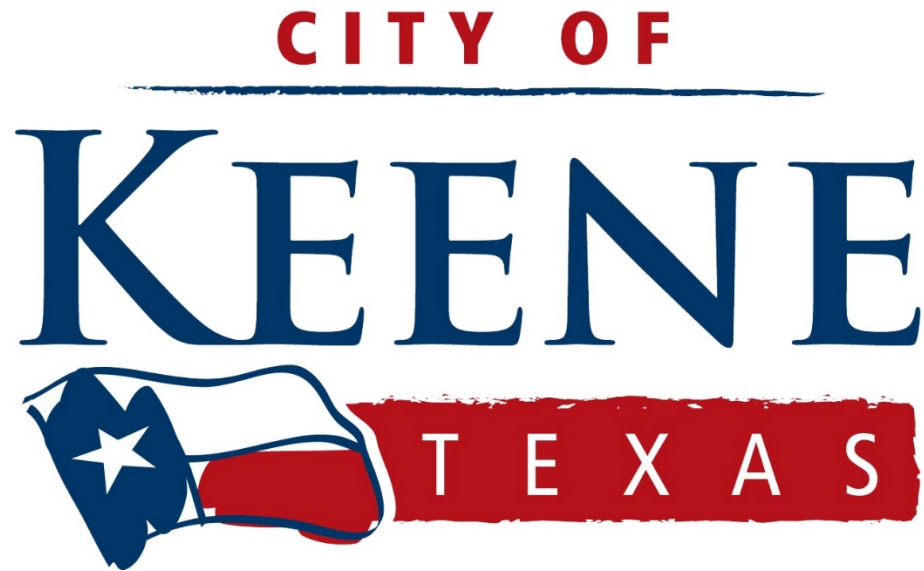
Total Debt Obligations	689,671.00
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Water, Sewer, Sanitation Fund Summary

**CITY OF KEENE
WATER, SEWER, & SANITATION PROPOSED BUDGET
FY 2023 - 2024**

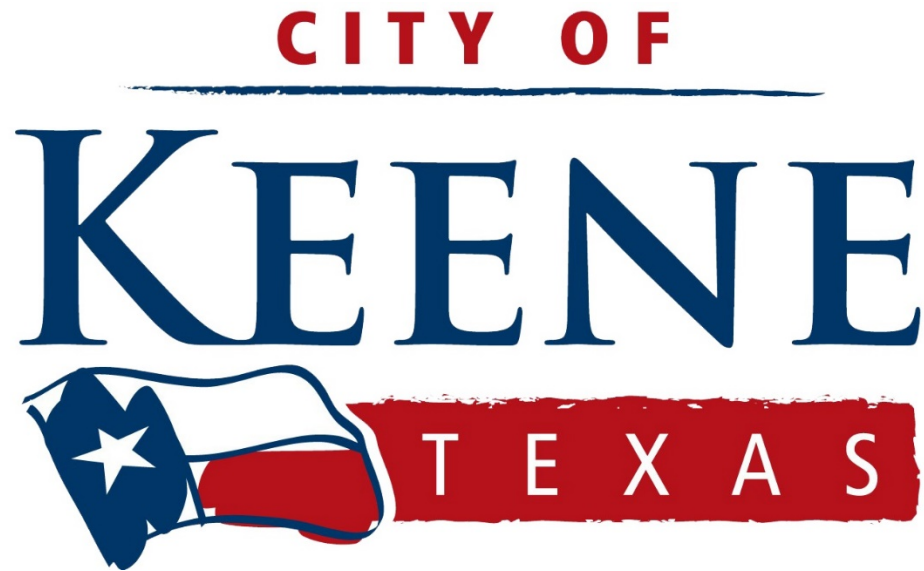
	2021-2022 ADOPTED	2022-2023 ADOPTED	2023-2024 PRELIMINARY
<u>REVENUE SUMMARY</u>			
Administration Revenue	64,000	119,000	79,000
Water Revenue	2,294,000	2,386,000	2,481,000
Sewer Revenue	1,158,500	1,205,000	1,240,000
Sanitation Revenue	321,700	334,500	365,000
TOTAL REVENUES	3,838,200	4,044,500	4,165,000
<u>EXPENDITURE SUMMARY</u>			
Water Administration	371,755	570,200	581,900
Administrative Allocation	359,717	360,000	360,000
City Maintenance	109,565	126,920	142,780
Water Distribution	1,262,180	1,312,700	1,495,900
Sewer System	353,325	447,390	625,960
Sanitation	310,000	334,800	351,470
TOTAL EXPENDITURES	2,766,542	3,152,010	3,558,010
OPERATING INCOME (LOSS)	1,071,658	892,490	606,990
<u>OTHER FINANCING SOURCES (USES)</u>			
Debt Principal & Interest	(255,000)	(175,000)	(150,000)
Capital Expenditures	(42,000)	(67,000)	(335,770)
NET INCOME AFTER TRANSFERS	774,658	650,490	121,220



Water, Sewer, Sanitation Fund
Administration Department

**CITY OF KEENE
WATER, SEWER, & SANITATION PROPOSED BUDGET
FY 2023 - 2024**

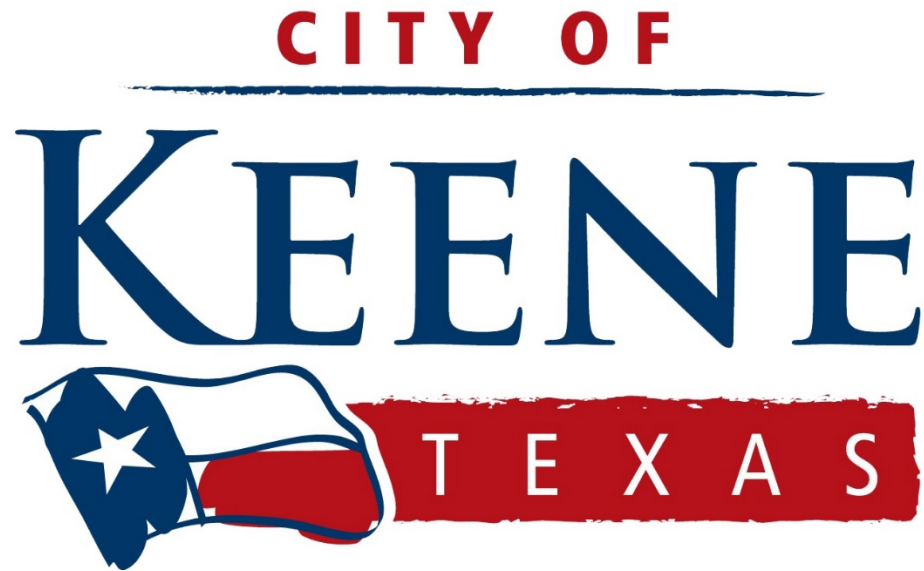
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
200-ADMINISTRATION						
Personnel Costs						
200-5-200-6010	Wages & Salaries	196,219	53,281	235,470	100,715	282,060
200-5-200-6015	Overtime Wages	6,425	989	7,590	638	5,280
200-5-200-6027	Longevity	895	-	1,140	45	330
200-5-200-6028	Certification Pay	600	-	30,600	-	30,000
200-5-200-6035	Payroll Taxes	15,618	4,557	18,730	7,419	19,910
200-5-200-6040	Workers Compensation	7,387	-	6,860	-	8,380
200-5-200-6045	Health Insurance	34,206	133,235	44,970	17,355	32,820
200-5-200-6050	Life Insurance	573	83	-	155	-
200-5-200-6055	Retirement	25,073	7,015	29,840	12,488	39,740
200-5-200-6060	Long-Term Disability	691	128	700	283	590
Total Personnel Costs		287,690	79,378	375,900	139,098	419,110
Training & Travel						
200-5-200-6201	Training/Travel	700	-	700	500	1,000
200-5-200-6203	Employee Relations	500	-	-	-	-
200-5-200-6205	Dues & Subscriptions	363	1,749	3,900	1,659	3,870
Total Training & Travel		1,563	1,749	4,600	2,159	4,870
Vehicles						
200-5-200-6305	Gas & Oil	250	-	-	-	-
Total Vehicles		250	-	-	-	-
Supplies						
200-5-200-6604	Uniforms	250	-	-	-	-
200-5-200-6605	Operating Supplies	1,500	229	500	-	500
200-5-200-6608	Postage	15,600	5,960	15,600	6,955	15,600
Total Supplies		17,350	6,189	16,100	6,955	16,100
Communication & Technology						
200-5-200-6700	Small Computer Equipment	-	-	-	-	-
200-5-200-6715	Annual Software Maintenance	-	12,363	22,200	9,950	22,200
200-5-200-6716	Annual Software Licenses	-	-	-	-	-
200-5-200-6730	Cell Phones	504	201	500	281	500
Total Communication & Technology		504	12,564	22,700	10,231	22,700
Contracted Services						
200-5-200-6860	Other Professional Services	18,000	16,506	35,000	-	-
200-5-200-6861	Contracted Services-Data Prose	7,200	2,289	7,200	2,314	7,200
200-200-6886	Grant CDBG Expenditures	-	-	52,500	-	-
200-5-200-6886	Property Liability Insurance	38,000	27,197	55,000	29,706	45,000
Total Contracted Services		63,200	45,992	149,700	32,020	52,200
Departmental						
200-5-200-6992	Non-Dept Contract & Prof Svcs Exp	-	-	-	-	37,010
200-5-200-6994	Non-Dept Operating Costs	-	-	-	-	24,960
200-5-200-6995	HR Dept Expense Allocations	-	-	-	-	3,750
200-5-200-6996	Merchant Service Fees	1,200	400	1,200	600	1,200
Total Departmental		1,200	400	1,200	600	66,920
Total 200-ADMINISTRATION DEPARTMENT		371,755	146,272	570,200	191,063	581,900



Water, Sewer, Sanitation Fund
Maintenance Department

**CITY OF KEENE
WATER, SEWER, & SANITATION PROPOSED BUDGET
FY 2023 - 2024**

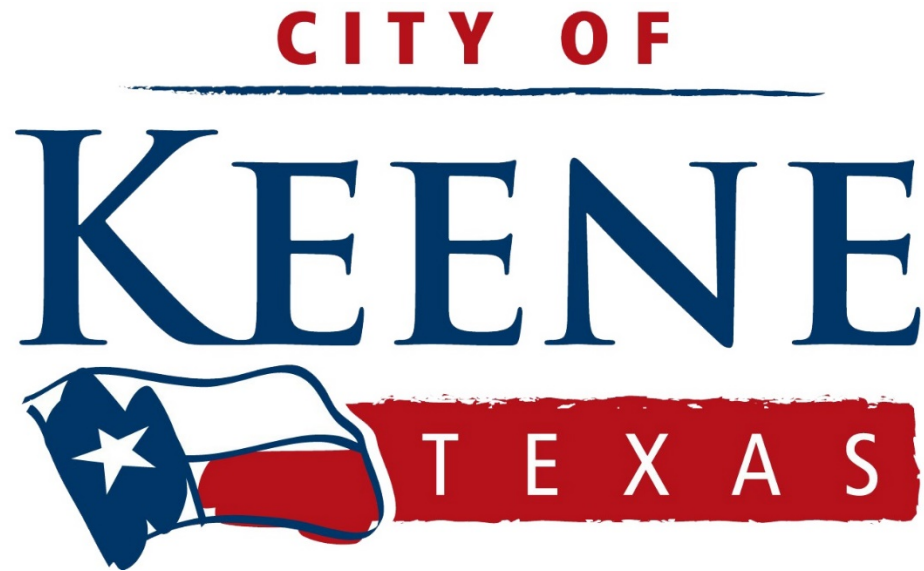
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
202 - CITY MAINTENANCE DEPARTMENT						
Personnel Costs						
200-5-202-6010	Wages & Salaries	34,900	17,048	40,190	10,933	41,390
200-5-202-6015	Overtime Wages	2,620	956	3,770	116	3,880
200-5-202-6027	Longevity	385	445	500	505	-
200-5-200-6028	Certification Pay	-	-	-	-	-
200-5-202-6035	Payroll Taxes	2,899	1,452	3,400	884	3,460
200-5-202-6040	Workers Compensation	978	-	1,170	-	1,210
200-5-202-6045	Health Insurance	8,596	4,199	10,010	2,366	11,500
200-5-202-6050	Life Insurance	190	28	-	14	-
200-5-202-6055	Retirement	4,655	2,362	5,420	1,408	5,660
200-5-202-6060	Long-Term Disability	137	50	160	30	170
Total Personnel Costs		55,360	26,540	64,620	16,256	67,270
Facilities						
200-5-202-6105	Maintenance & Repairs	7,672	2,899	7,800	5,344	12,610
200-5-202-6115	Janitorial Supplies	500	-	600	-	660
200-5-202-6170	Utilities	12,768	-	-	-	-
Total Facilities		20,940	2,899	8,400	5,344	13,270
Vehicles						
200-5-202-6305	Gas & Oil	-	479	-	654	-
Total Vehicles		-	479	-	654	-
Equipment						
200-5-202-6410	Shop Equipment	1,000	1,004	3,500	1,419	-
200-5-202-6415	Equipment Rental	5,000	-	5,000	-	6,000
200-5-202-6420	Small Equipment Maint & Repair	1,000	31	1,200	209	5,640
Total Equipment		7,000	1,035	9,700	1,628	11,640
Supplies						
200-5-202-6602	Hand Tools	5,934	1,084	6,900	1,573	7,370
200-5-202-6604	Uniforms (PW Maint)	1,000	627	1,300	1,073	780
200-5-202-6610	Shop Supplies	6,000	1,647	17,300	4,258	20,760
200-5-202-6630	Traffic Control Supplies	1,700	17	1,200	-	1,440
200-5-202-6660	Safety Supplies	5,630	840	6,000	1,152	6,450
Total Supplies		20,264	4,215	32,700	8,056	36,800
Departmental						
200-5-202-6905	Topsoil & Base Rock	6,000	919	11,500	7,827	13,800
Total Departmental		6,000	919	11,500	7,827	13,800
TOTAL 202-CITY MAINTENANCE DEPARTMENT		109,565	36,087	126,920	39,765	142,780



Water, Sewer, Sanitation Fund
Distribution Department

**CITY OF KEENE
WATER, SEWER, & SANITATION PROPOSED BUDGET
FY 2023 - 2024**

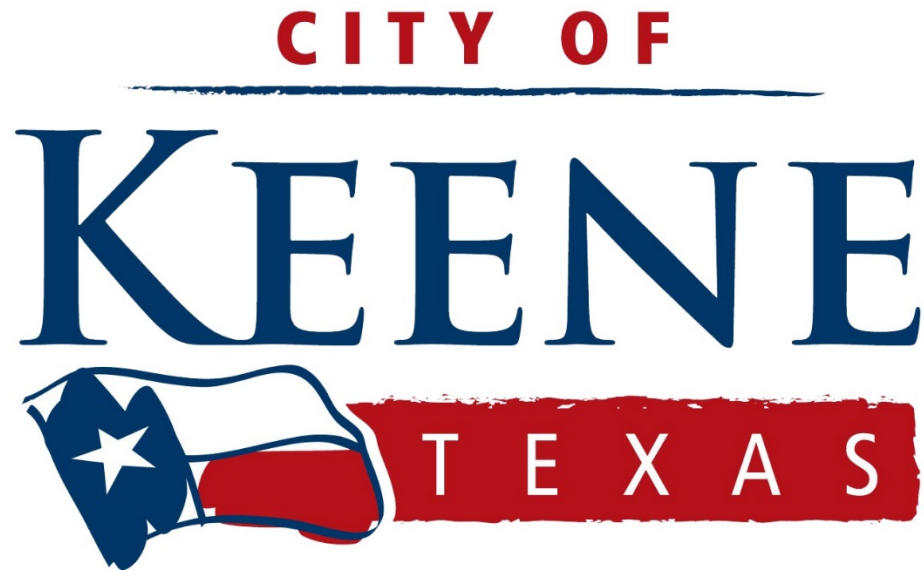
ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
205-WATER DISTRIBUTION DEPARTMENT						
Personnel Costs						
200-5-205-6010	Wages & Salaries	171,226	106,383	249,410	137,536	338,150
200-5-205-6015	Overtime Wages	14,433	8,390	22,510	9,166	29,130
200-5-205-6027	Longevity	385	825	130	895	290
200-5-205-6028	Certification Pay	600	-	300	-	750
200-5-205-6035	Payroll Taxes	14,278	8,833	20,840	11,236	28,180
200-5-205-6040	Workers Compensation	4,696	-	7,270	-	9,200
200-5-205-6045	Health Insurance	71,375	24,498	53,560	32,980	75,200
200-5-205-6050	Life Insurance	997	205	-	222	-
200-5-205-6055	Retirement	22,925	15,027	33,200	18,382	46,080
200-5-205-6060	Long-Term Disability	672	164	480	311	1,340
Total Personnel Costs		301,585	164,325	387,700	210,728	528,320
Facilities M&R						
200-5-205-6105	Maintenance & Repairs	533	53	-	-	-
200-5-205-6126	Wells & Boosters	12,000	17,014	20,000	5,581	24,000
200-5-205-6170	Utilities	-	380	1,200	454	1,000
200-5-205-6175	Electricity-Wells	150,000	63,311	156,000	83,776	170,000
Total Facilities M&R		162,533	80,758	177,200	89,811	195,000
Travel & Training						
200-5-205-6201	Training/Travel	2,250	464	9,200	2,218	16,100
200-5-205-6210	Professional Licenses	440	-	500	-	740
Total Travel & Training		2,690	464	9,700	2,218	16,840
Vehicles						
200-5-205-6305	Gasoline & Oil	10,400	4,183	16,640	2,840	16,640
200-5-205-6310	Diesel & Oil	9,000	-	14,310	2,847	14,310
200-5-205-6320	Vehicle Maintenance & Repair	2,970	775	4,300	624	-
Total Vehicles		22,370	4,958	35,250	6,311	30,950
Equipment						
200-5-205-6410	Shop Equipment	1,000	310	-	450	-
200-5-205-6420	Equipmt Maint & Repair	-	-	-	-	800
200-5-205-6440	Heavy Equipment Maint & Repair	6,000	588	8,000	1,684	9,600
Total Equipment		7,000	898	8,000	2,134	10,400
Other Equip - Maint & Repairs						
200-5-205-6503	Fire Extinguishers	3,000	-	3,000	-	3,000
Total Other Equip - Maint & Repairs		3,000	-	3,000	-	3,000
Supplies						
200-5-205-6602	Hand Tools	-	-	-	-	-
200-5-205-6604	Uniforms	3,660	1,614	3,660	2,697	3,120
200-5-205-6610	Shop Supplies	2,500	2,207	-	-	-
200-5-205-6630	Traffic Control Supplies	1,450	-	1,450	-	1,450
200-5-205-6640	Water Supplies Inventory	41,000	23,136	74,000	26,453	86,780
200-5-205-6972	Laboratory Supplies	8,500	-	-	3,523	-
Total Supplies		57,110	26,957	79,110	32,673	91,350
Communication & Technology						
200-5-205-6700	Small Computer Equipment	-	-	-	-	-
200-5-205-6720	SCADA Phone Line	7,400	5,384	12,000	5,727	8,000
200-5-205-6730	Cell Phones	-	2,664	6,240	2,792	7,200
Total Communication & Technology		7,400	8,048	18,240	8,609	15,200
Contracted Services						
200-5-205-6815	Water System Permits	11,000	10,232	11,000	10,232	11,000
200-5-205-6860	Other Professional Services	15,450	3,174	22,000	3,789	22,000
200-5-205-6865	Engineering Services	10,000	3,822	10,000	1,448	10,000
200-5-205-6884	Prairielands GCD Fees	46,042	23,021	46,000	23,021	46,040
200-5-205-6885	Johnson County SUD Water	550,000	198,335	450,000	241,812	450,000
200-5-205-6888	Copier/Printing	1,500	-	1,500	-	1,500
Total Contracted Services		633,992	238,584	540,500	280,302	540,540
Departmental						
200-5-205-6972	Laboratory Supplies	8,500	2,672	8,500	1,097	10,300
200-5-205-6985	Chlorine & Ammonia	45,000	12,724	45,000	11,392	45,000
200-5-205-6986	Tests & TDH Inspections	11,000	2,194	9,000	2,857	9,000
Total Departmental		64,500	17,590	62,500	15,346	64,300
TOTAL 205-WATER DISTRIBUTION DEPARTMENT		1,262,180	542,582	1,321,200	648,132	1,495,900



Water, Sewer, Sanitation Fund
Sewer System Department

**CITY OF KEENE
WATER, SEWER, & SANITATION PROPOSED BUDGET
FY 2023 - 2024**

ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
210-SEWER SYSTEM DEPARTMENT						
Personnel Costs						
200-5-210-6010	Wages & Salaries	107,840	44,130	123,870	49,997	118,890
200-5-210-6015	Overtime Wages	6,432	2,781	13,830	5,180	9,460
200-5-210-6027	Longevity	1,855	-	1,960	-	1,260
200-5-210-6028	Certification Pay	300	-	600	-	600
200-5-210-6035	Payroll Taxes	8,907	3,532	10,730	4,001	9,960
200-5-210-6040	Workers Compensation	3,022	-	3,610	-	3,470
200-5-210-6045	Health Insurance	32,772	12,081	36,000	14,754	32,190
200-5-210-6050	Life Insurance	523	102	-	117	-
200-5-210-6055	Retirement	14,301	6,014	17,100	6,726	16,290
200-5-210-6060	Long-Term Disability	423	139	500	154	510
Total Personnel Costs		176,375	68,779	208,200	80,929	192,630
Facilities M&R						
200-5-210-6105	Maintenance & Repairs	2,535	69	-	-	-
200-5-210-6151	Sewer Plant	21,500	5,264	58,000	43,667	105,000
200-5-210-6152	Lift Stations	8,500	3,165	9,000	1,567	9,000
200-5-210-6153	Sewer & Collection System	10,000	-	20,000	19,816	60,000
200-210-6154	Sewer Equipmt	-	-	-	2,841	-
200-210-6170	Utilities	-	2,593	-	-	-
200-5-210-6180	Electricity-Lift Station	14,400	4,101	10,500	6,510	13,090
200-5-210-6185	Electricity-Sewer Plant	30,000	14,843	37,500	24,070	49,550
Total Facilities M&R		86,935	30,035	135,000	98,471	236,640
Travel & Training						
200-5-210-6201	Training/Travel	2,500	300	6,000	720	8,900
200-5-210-6210	Professional Licenses	330	-	330	-	740
Total Travel & Training		2,830	300	6,330	720	9,640
Vehicles						
200-5-210-6305	Gasoline & Oil	4,000	1,921	6,000	1,190	6,000
200-5-210-6310	Diesel & Oil	3,750	-	4,500	253	3,600
200-5-210-6320	Vehicle Maintenance & Repair	2,834	698	2,760	1,433	7,030
Total Vehicles		10,584	2,619	13,260	2,876	16,630
Equipment						
200-210-6415	Equipt Rental-gf	2,000	-	2,500	1,590	2,500
200-5-210-6440	Heavy Equipment Maint & Repair	6,000	40	8,000	7,066	8,000
Total Equipment		8,000	40	10,500	8,656	10,500
Supplies						
200-5-210-6604	Uniforms	2,400	995	2,500	1,279	2,400
200-5-210-6610	Shop Supplies	3,000	486	-	-	-
200-5-210-6630	Traffic Control Supplies	500	-	500	-	500
200-5-210-6640	Sewer Supplies Inventory	9,200	2,327	12,500	1,639	12,500
200-5-210-6680	Immunizations	3,500	-	3,500	-	3,500
Total Supplies		18,600	3,808	19,000	2,918	18,900
Communication & Technology						
200-5-210-6700	Small Computer Equipment	1,100	-	1,200	-	1,200
200-5-210-6705	Computer Maintenance & Repairs	500	-	500	-	1,500
200-5-210-6730	Cell Phones	600	402	600	402	1,200
Total Communication & Technology		2,200	402	2,300	402	3,900
Contracted Services						
200-5-210-6860	Other Professional Services	-	-	-	538	-
200-5-210-6865	Engineering Services	5,000	1,543	7,500	1,448	7,500
Total Contracted Services		5,000	1,543	7,500	1,986	7,500
Departmental						
200-5-210-6950	WWTP Permit Renewal Fees	5,000	-	-	-	-
200-5-210-6970	Chlorine & Ammonia	12,000	7,047	16,000	8,485	19,200
200-5-210-6971	Polymers	11,800	3,298	11,800	9,728	20,000
200-5-210-6972	Laboratory Supplies	2,000	1,087	2,500	89	2,500
200-5-210-6973	Tests & TDH Inspections	12,000	6,865	15,000	8,273	22,200
200-5-200-6992	Non-Dept Contract & Prof Svcs Exp	-	-	-	-	37,010
200-5-200-6994	Non-Dept Operating Costs	-	-	-	-	24,960
200-5-200-6995	HR Dept Expense Allocations	-	-	-	-	3,750
Total Departmental		42,800	18,297	45,300	26,575	129,620
TOTAL 210-SEWER SYSTEM DEPARTMENT		353,325	125,823	447,390	294,454	625,960



Water, Sewer, Sanitation Fund
Sanitation Department

CITY OF KEENE
WATER, SEWER, & SANITATION PROPOSED BUDGET
FY 2023 - 2024

ACCT #	ACCOUNT NAME	2021-2022 ADOPTED	2021-2022 6-MTH ACTUALS	2022-2023 ADOPTED	2022-2023 6-MTH ACTUALS	2023-2024 PRELIMINARY
EXPENDITURES						
220-SANITATION DEPARTMENT						
Contracted Services						
200-5-220-6861	Sanitation Sub Contractor Fees	310,000	128,250	334,800	136,687	351,470
Total Contracted Services		310,000	128,250	334,800	136,687	351,470
200-5-200-9010	Transfers & Allocations				15,904	
TOTAL 220-SANITATION DEPARTMENT		310,000	128,250	334,800	152,591	351,470